Updating the Vision of your Digital Repository: Revisiting the Collections Management Policy & Addressing Legacy Collections

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1. History of CWRU’s institutional repository
2. Goals of our recent migration
3. Creating a collections management policy
4. Addressing legacy collections
5. Discussion
Digital Case
digital.case.edu

Migration to Islandora in 2018.


Migration to Hydra in 2014. Systems need people to manage them!
2018 Migration Goals

- Stabilize our technological infrastructure
- Standardize data to make current management and future migration easier
- Update the site design
- Establish governance
Creating a Collections Management Policy
digital.case.edu/policies

**Written Policy**
Provides structure that supports our library’s vision for Digital Case.
Outlines expectations for users and library staff.

**Collection Scope**
Clearly define what we collect.

**Content Criteria**
Technical requirements for content.
Outline of what we don’t do.
Addressing Legacy Collections: Examples
Addressing Legacy Collections: Examples

**LARGE Datasets**
Flooding search results

**Externally Linked Content**
No control over the objects

**Electronic Theses & Dissertations**
Duplicating efforts

**Digitized Non-Rare Books**
Not an e-book sharing platform
Addressing Legacy Collections: Considerations
Addressing Legacy Collections: Considerations

**Challenges**

1. Digital object identifiers (DOIs)
2. Donor, policy, or deposit agreements & institutional memory
3. Mutual agreement of committee members

**Solutions**

1. Object removal pages
2. Honor agreements unless you can discuss a change of terms
3. Respect overall governance of the committee
Open Discussion

Thoughts, questions, or stories to share?!